



# St. Joseph's RC Primary School

## Our Mission Statement

At St Joseph's we inspire everyone to be the person God intended them to be, by acting justly, loving tenderly and walking humbly with God.

## Charging Policy

### 1 Introduction

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

### 2 Voluntary contributions

When organising school trips, visitors or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. The parents of children who are receiving Free School Meals may have the cost of their visit subsidised through Pupil Premium money.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded, and the school provides this information on request.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums; places of interest
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- musical events.
- Visitors delivering workshops to the pupils

### **3 Residential visits**

If the school organises a residential visit in school time, or weekends we suggest a subsidised charge to cover the costs of board and lodging and travel. The Society for St Vincent de Paul is willing to help families who are experiencing financial difficulties. The parents of children who are receiving Free School Meals may have the cost of their visit subsidised through Pupil Premium money.

### **4 Music tuition**

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by county peripatetic music teachers. A contract between the county music service and individuals parents is then issued. There is a cost for such tuition which is charged directly to parents from the county peripatetic music service. School does not enter into this contract other than to give parents information about additional music tuition at the start of each academic year. In addition some music tuition may be commissioned by the school and parents will enter into a contract with school for this service. The parents of children who are receiving Free School Meals may have the cost of their tuition subsidised through Pupil Premium money.

### **5 Swimming**

The school organises swimming lessons for children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

### **6 Sport**

The school offers additional coaching after school. A qualified coach, who is not a member of the school staff, runs and organises these sessions. We make a small charge for these sessions.

### **7 Buses**

For many activities transport is required, we normally charge, however, we use these charges only to cover the expenses of the trip, and not to make a profit.

### **8 Monitoring and review**

This policy is monitored by the governing body, and will be reviewed every two years or earlier if necessary.

**Signed: A. Boyle**